



SUB-COMMITTEE ON STANDARDS OF
TRAINING AND WATCHKEEPING
30th session
Agenda item 5

STW 30/INF.4
27 November 1998
ENGLISH ONLY

FOLLOW UP ACTION TO THE 1995 STCW CONFERENCE

Personal Training and Service Record Books

Submitted by the International Shipping Federation (ISF)

SUMMARY

- Executive summary:** ISF has produced a Personal Training and Service Record Book to assist qualified seafarers (and their employers) demonstrate on-going compliance with STCW 95.
- Action to be taken:** See paragraph 4.
- Related documents:** STW 30/1.

1 STCW 95 imposes various new documentary requirements with which seafarers (and their employers) must comply and which may be subject to inspection by Parties in their capacity as flag States, port States or certificate issuing States. To assist, ISF has produced a Personal Training and Service Record Book which all seafarers can carry with them throughout their seagoing careers.

2 The primary intention of the Book is to help seafarers demonstrate their on-going competence to flag State and port State control officers, or when seeking to revalidate their qualifications as required by Regulation I/11. But the Books should also help companies to meet the requirement of Regulation I/14 to maintain readily assessable documentation regarding seafarers' "experience, training, medical fitness and competency in assigned duties", although they will not remove the need for the company (or its manning agent) to maintain shore based records.

3 A copy of the Book is attached* for information.

Action requested of the Sub-Committee

4 The Sub-Committee is invited to note the publication of the ISF Personal Training and Service Record Books, additional copies of which are obtainable direct from ISF.

*Due to the limited number of copies available, distribution is restricted to one copy per delegation attending the meeting.

For reasons of economy, this document is printed in a limited number. Delegates are kindly asked to bring their copies to meetings and not to request additional copies.