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SUB-COMMITTEE ON STANDARDS OF
TRAINING AND WATCHKEEPING
33rd session
Agenda item 1

STW 33/1
25 June 2001
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PROVISIONAL AGENDA

**for the thirty-third session of the Sub-Committee to be held at
IMO Headquarters, 4 Albert Embankment, London SE1 7SR
from Monday, 21 to Friday, 25 January 2002**

(Session commences at 9.30 a.m. on Monday, 21 January 2002)

Opening of the session

- 1 Adoption of the agenda
- 2 Decisions of other IMO bodies
- 3 Validation of model training courses
- 4 Training and certification of maritime pilots and revision of resolution A.485(XII)
- 5 Follow-up action to the 1995 STCW Conference
- 6 Unlawful practices associated with certificates of competency
- 7 Follow-up action to the 1995 STCW-F Conference
- 8 Casualty analysis
- 9 Development of requirements for training in ballast water management
- 10 Development of guidelines for ships operating in Arctic ice-covered waters
- 11 Large passenger ships
- 12 Revision of the fishing vessel Safety Code and Voluntary Guidelines
- 13 Training of crew in launching/recovering operations of fast rescue boats and means of rescue in adverse weather conditions
- 14 Work programme and agenda for STW 34
- 15 Election of Chairman and Vice-Chairman for 2003
- 16 Any other business
- 17 Report to the Maritime Safety Committee

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Notes:

1 In accordance with the Guidelines on the organization and method of work of the MSC and the MEPC and their subsidiary bodies (MSC/Circ.931/MEPC/Circ.366):

- .1 documents should be received in the Secretariat as follows*:
 - .1 documents (including information documents) containing more than 6 pages of text (bulky documents), by 19 October 2001;
 - .2 non bulky documents (including information documents), by 16 November 2001; and
 - .3 documents commenting on those referred to in sub-paragraph .1 above containing 4 pages or less, by 30 November 2001**;
- .2 for reasons of economy, documents should be submitted in single spacing, be as concise as possible and:
 - .1 all documents should include a brief summary prepared in accordance with appendix 5 of the above-mentioned Guidelines;
 - .2 substantive documents should conclude with a summary of the action which the Sub-Committee is invited to take; and
 - .3 information documents should conclude with a summary of the information contained therein; and
- .3 to facilitate the processing of documents, they should be accompanied by computer diskettes, preferably in Microsoft Word, where available, or sent via the Internet as text or in Microsoft Word to IMO's e-mail address "info@imo.org", in which case hard copies of the documents should also be sent by mail or facsimile.

2 The MSC recommended the sub-committees to strictly observe the above provisions of the aforementioned Guidelines which, *inter alia*, provide that the Secretariat should strictly apply the rules concerning the submission of documents and not accept late submissions from Governments or delegations.

* In the case of documents exceeding 50 pages, the provisions of paragraph 46.1 of the Guidelines will apply.
** In these documents, the provisions of paragraph 46.5 of the Guidelines will apply.