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SUB-COMMITTEE ON STANDARDS OF
TRAINING AND WATCHKEEPING
33rd session
Agenda item 6

STW 33/6/1
1 August 2001
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UNLAWFUL PRACTICES ASSOCIATED WITH CERTIFICATES OF COMPETENCY

IMO website developments

Note by the Secretariat

SUMMARY

Executive summary: This document provides information on developments on the IMO website with respect to validation of information on certificates of competency

Action to be taken: Paragraph

Related documents: STW 31/17

1 The Sub-Committee, at its thirty-first session, while discussing the research project into unlawful practices associated with certificates of competency, instructed the Secretariat to explore the feasibility of including on the IMO website information on e-mail addresses of Administrations responsible for providing information on certificates.

2 The Secretariat has developed a facility for verification of seafarers certificates via the IMO website using information contained in the latest revision of STCW95/Circ.1. The user manual for this facility is given at annex.

Action requested of the Sub-Committee

3 The Sub-Committee is invited to consider the information provided and take action as appropriate.

ANNEX

USER MANUAL: SEAFARERS' CERTIFICATES VERIFICATION VIA THE IMO WEB SITE

Introduction

The STCW Convention requires Parties to maintain registers of certificates and endorsements for masters and officers and to make information available on the status of such certificates and endorsements to other Parties and companies which request verification of the authenticity and validity of certificates produced by seafarers. Information on the national administrations responsible for regulating the STCW Convention has been provided to IMO by those administrations and has been circulated as STCW 95/Circ.1.

1. ON-LINE CERTIFICATION VERIFICATION PROCESS

The latest revision of STCW 95/Circ.1 provides the address, telephone and fax numbers and, where applicable, e-mail addresses. This contact information is accessible through an easy-to-use web interface. The certificate verification procedure is fully automated.

1.1 Certificate-issuing country selection

As a first step the user is introduced to the verification procedure and prompted to select the **country of issue** (see fig. 1).



Figure 1

1.2 Certification Details

A search of the contact information database is performed based on the selected country. If the contact entry corresponding to the selected country has an e-mail specified, then the user is redirected to the **Certification Details** page containing a request details form (see fig.2).

International Maritime Organization - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Google PageRank

Address http://imco/home.html

INTERNATIONAL MARITIME ORGANIZATION
SAFER SHIPPING, CLEANER OCEANS

ABOUT IMO NEWSROOM SAFETY MARINE ENVIRONMENT LEGAL HUMAN ELEMENT FACILITATION TECHNICAL CO-OPERATION PUBLICATIONS INFORMATION RESOURCES

HUMAN ELEMENT

Certificate Verification

To check the validity of a certificate of competency, please provide the following details:

Country Selected: **Antigua and Barbuda**

Certificate number: 1234567890

Date of issue: 1 JAN 2001

Full name of holder: John Smith

Date of birth: 1 JAN 1982

STCW regulation: II/1

Function or Capacity (master, second engineer etc.): Chief mate

Your name: John Doe

Your Organization/Company: XYZ

Please provide the email address you want to receive the certificate-issuing Party's response: john@doe.com

Now **SUBMIT** the information to the certificate-issuing Party. A response should be made directly to your email address.

Submit

Human Element
Training and Certification
STCW Convention
List of confirmed STCW Parties
Model Courses
Fraudulent Certificates
Certificate Verification
Maritime Administrations
Fishing Vessels
Maritime Training Institutes

TOP SEARCH GET ADOBE READER Copyright © 2001 International Maritime Organization

Done Local intranet

Figure 2

1.3 Automatic e-mail notification

The user has to provide the required information and specify a valid **Reply To** e-mail address. An **e-mail message** is automatically generated and sent to the certificate-issuing Party (see fig. 3).

Mail From: <coreggiacaudio@hotmail.com>

File Edit View Actions Tools Window Help

From: <coreggiacaudio@hotmail.com> CC:

To: <cmrchen@imo.org>

Subject: Certificate Confirmation

Message:

Dear Sir or Madam,

This email has been sent via the IMO website. The contact details have been taken from information supplied by STCW Parties and compiled by the IMO Secretariat and promulgated as the latest revision to STCW 95/Circ.1.

I am seeking verification of the details of a certificate of competency, as follows:

Certificate number: 04/96
Date of issue: 16 AUG 1996
Holder: Oreggia Claudio
Date of birth: 18 JUL 1961
STCW regulation: III/4
Function or Capacity: Chief engineer

Please verify the authenticity and validity of the referenced certificate by replying to this email.

Thank you for your assistance.

This email has been sent by the IMO Web Server on behalf of:

Claudio Oreggia
Royal Caribbean International

If you believe this message has been sent to an incorrect e-mail address, please advise IMO of the correct address by e-mail to gearben@imo.org

Close
Reply
Forward
Delete

Figure 3

The STCW Convention requires parties to make available information on validity of seafarers' certificates. The user should expect to receive a reply from the responsible Party directly by e-mail.

1.4 Contact information

After the certificate details form is submitted, the user is redirected to the **Contact Information Page** (see fig. 4). The full contact information of the responsible certificate-issuing Party is displayed including address, telephone, fax, e-mail and web site URL (if available).



Figure 4

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NOTE: If the responsible certificate-issuing party has not provided an e-mail address, then the user is redirected to the **Contact Information Page**. Users are free to contact the certificate-issuing Party via telephone, fax or online by clicking on the Party's web site URL (if available).