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SUB-COMMITTEE ON STANDARDS OF
TRAINING AND WATCHKEEPING
36th session
Agenda item 1

STW 36/1/1
14 July 2004
Original: ENGLISH

ADOPTION OF THE AGENDA

Annotations to the provisional agenda

Note by the Secretariat

SUMMARY

<i>Executive summary:</i>	This document provides information on action the Sub-Committee will be invited to take in relation to items on its agenda for the thirty-sixth session
<i>Action to be taken:</i>	As identified under each agenda item
<i>Related documents:</i>	Reports of the Sub-Committee and other documents as specified in the text

Agenda item 1 ADOPTION OF THE AGENDA

STW 36/1	Provisional agenda	Secretariat
STW 36/1/1	Annotated agenda	Secretariat

1 The Sub-Committee will be invited to consider and adopt the provisional agenda (STW 36/1), and agree to the provisional time table set out at annex intended to serve as guide for the conduct of the session.

Agenda item 2 DECISIONS OF OTHER IMO BODIES

STW 36/2 and Add.1*	MSC 78 and MSC 79	Secretariat
STW 36/2/1*	Sub-Committees	Secretariat
STW 36/2/2*	MEPC 51 and MEPC 52	Secretariat

2 The Sub-Committee will be informed of the decisions taken by the seventy-eighth and seventy-ninth sessions of the MSC, fifty-first and fifty-second sessions of the MEPC and other IMO bodies of relevance to its work.

* to be issued in due course

Agenda item 3 VALIDATION OF MODEL TRAINING COURSES

STW 36/3*	Report on the model course programme	Secretariat
STW 36/3/1*	Model Course – IBS	Secretariat
STW 36/3/2*	Model Course - Safety in fishing operations (Support level)	Secretariat

3 The Sub-Committee will receive a report on the development, review, updating, translation and publication of model courses.

4 The Sub-Committee will be invited to validate two new model courses developed by the Secretariat.

Agenda item 4 UNLAWFUL PRACTICES ASSOCIATED WITH CERTIFICATES OF COMPETENCY**

STW 36/4*	Information on current national databases' standards, record systems and anti-fraud measures	Secretariat
STW 36/4/1*	Revised reporting format on fraudulent Certificates	Secretariat

5 The Sub-Committee will be invited to consider the results of the questionnaire relating to information on current national databases' standards, record systems and anti-fraud measures to review current measures being implemented by flag State administrations to restrict counterfeit and fraudulently-issued certificates received by the Secretariat since STW 35.

6 The Sub-Committee will also be invited to consider the implications for the Organization of including the details of identity of the individuals involved in the proposed revised reporting format on fraudulent certificates. The Sub-Committee will also receive comments from Member States and non-governmental organizations on the ILO Seafarer's Identity Document (Convention 185).

Agenda item 5 LARGE PASSENGER SHIP SAFETY**

STW 36/5*	Decisions of MSC 78 - Action required by the Sub-Committee	Secretariat
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7 The Sub-Committee will be invited to review the Model Course 1.29 'Crisis Management and Human Behaviour Training' incorporating the safe area concept and provide recommendations to MSC 80.

8 The Sub-Committee will also be invited to develop amendments to Part B of the STCW Code to include engine room resource management.

** to be completed at this session

Agenda item 6 TRAINING OF CREW IN LAUNCHING/RECOVERING OPERATIONS OF FAST RESCUE BOATS AND MEANS OF RESCUE IN ADVERSE WEATHER CONDITIONS

9 The Sub-Committee will be invited to develop requirements for the training of the crew in launching/recovery operations of fast rescue boats and means of rescue in adverse weather conditions as the DE Sub-Committee has completed its work on the matter.

Agenda item 7 MEASURES TO PREVENT ACCIDENTS WITH LIFEBOATS**

STW 36/7*	Basic safety training	Secretariat
STW 36/7/1*	Updated work plan from DE 47	Secretariat

10 The Sub-Committee will consider the recommendation of DE 47 that the requirements for basic safety training be amended to include participation in a free-fall launch for seafarers serving on ships with free-fall lifeboats.

11 The Sub-Committee will also consider the updated work plan of the DE Sub-Committee and take any necessary action.

Agenda item 8 MEASURES TO ENHANCE MARITIME SECURITY: TRAINING AND CERTIFICATION REQUIREMENTS FOR SHIP SECURITY OFFICERS**

STW 36/8*	Report of the correspondence group	India
STW 36/8/1*	Outcome of MSC 78	Secretariat

12 The Sub-Committee will receive the report of the relevant correspondence group and is expected to finalize amendments to the STCW Convention and Code related to the training and certification of Ship Security Officers.

13 The Sub-Committee will consider the relevant decisions of MSC 78 on training and certification requirements of ship security officers and take action as appropriate.

Agenda item 9 EDUCATION AND TRAINING REQUIREMENTS FOR FATIGUE PREVENTION, MITIGATION AND MANAGEMENT

14 The Sub-Committee will consider any reports on experience gained with the application of the fatigue mitigation guidelines developed by the Organization (MSC/Circ.1014) from Member States and decide if it is appropriate to develop a model course to address training requirements for fatigue prevention, mitigation and management.

* to be issued in due course

** to be completed at this session

Agenda item 10 REQUIREMENTS FOR KNOWLEDGE, SKILLS AND TRAINING FOR OFFICERS ON WIG CRAFT**

15 The Sub-Committee will consider any proposals submitted for the required knowledge, skills and training for officers on WIG craft (STW 35/19, paragraphs 11.1 and 11.2), taking into account an expected presentation on the technical requirements of WIG crafts by the Russian Federation to assist it in developing related training and certification requirements for such crafts.

Agenda item 11 DEVELOPMENT OF TRAINING REQUIREMENTS FOR THE CONTROL AND MANAGEMENT OF SHIP'S BALLAST WATER AND SEDIMENTS

16 The Sub-Committee is expected to consider any proposals to develop appropriate training requirements for control and management of ship's ballast water pursuant to the new provisions of the International Convention for the Control and Management of Ships' Ballast Water and Sediments adopted by the Organization.

Agenda item 12 DEVELOPMENT OF COMPETENCE FOR RATINGS**

STW 36/12*	Outcome of ILO Preparatory Technical Conference	Secretariat
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17 The Sub-Committee will consider the outcome of the ILO Preparatory Technical Committee and the corresponding instructions of MSC 79.

Agenda item 13 TRAINING AND CERTIFICATION REQUIREMENTS FOR COMPANY AND PORT FACILITY SECURITY OFFICERS**

STW 36/13*	Outcome of MSC 78	Secretariat
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18 The Sub-Committee will consider the relevant decisions of MSC 78 on these issues and take action as instructed.

19 The Sub-Committee is expected to consider also any proposals submitted to develop training and certifications requirements for Company Security Officers and Port Facility Security Officers.

Agenda item 14 WORK PROGRAMME AND AGENDA FOR STW 37

STW 36/14 and Add.1*	Terms of reference	Secretariat
STW 36/WP.1*	Work Programme	Chairman

20 The Sub-Committee will be advised of the outcome of the discussions related to the terms of reference of the Sub-Committee at MSC 79 and MEPC 52.

* to be issued in due course

Agenda item 15 ELECTION OF CHAIRMAN AND VICE-CHAIRMAN FOR 2006

21 The Sub-Committee will be invited to elect its Chairman and Vice-Chairman for 2006.

Agenda item 16 ANY OTHER BUSINESS

STW 36/16*	Dispensations	Secretariat
STW 36/16/1*	Review of the STCW Code Requirements	Secretariat
MSC 78/24/6	for demonstrating competency	
		Norway
STW 36/16/2*	Performance of GMDSS operations	
	certificate holders	Secretariat

22 The Sub-Committee will be invited to note the information provided on dispensations issued in the calendar year 2004.

23 The Sub-Committee has been instructed by MSC 78 (MSC 78/26, paragraph 24.57) to preliminary consider the review of STCW Code requirements regarding demonstrating competence, submitted by Norway (MSC 78/24/6), and is expected to provide appropriate advice to the Committee.

24 The Sub-Committee will be invited to consider revalidation matters in line with the existing provisions of the STCW Convention and Code for GMDSS operation certificate holders, as requested by COMSAR 8 and endorsed by MSC 78.

ANNEX

PROVISIONAL TIMETABLE

Date	Item	Working and drafting groups*
Monday, 10 January	Opening of the session 1 Adoption of the Agenda 2 Decisions of other IMO bodies 8 Measures to enhance maritime security 13 Training and certification required for CSOs & PFSOs 6 Training of crew in launching/recovering operations of fast rescue boats and means of rescue in adverse weather conditions 5 Large passenger ship safety <i>Presentation on technical requirements of WIG crafts by Russian Federation</i>	 WG1 WG1 WG2 WG2
Tuesday, 11 January	10 Requirements for knowledge, skills and training for officers on WIG craft 3 Validation of model training courses 4 Unlawful practices associated with certificates of competency 7 Measures to prevent accidents with lifeboats 9 Education and training requirements for fatigue prevention, mitigation and management	WG3 DG1
Wednesday, 12 January	11 Development of training requirements for the control and management of ship's ballast water and sediments 12 Development of competence for ratings 16 Any other business	WGs and DG
Thursday, 13 January	15 Election of Chairman and Vice-Chairman for 2006 Reports of working and drafting groups 14 Work programme and agenda for STW 37	
Friday, 14 January	17 Report to the Maritime Safety Committee	

* The following working groups will be established, if considered necessary.

WG1 Working Group on Maritime Security

WG2 Working Group on development of training and certification requirements

WG3 Working Group on other training and watchkeeping issues

DG1 Drafting Group on Validation of Model Courses

Additionally, *ad-hoc* drafting groups may be convened, depending on the discussions and decisions taken in the plenary.